

Westfield HOA  
205 Paloma Dr  
Temple, TX 76502

Colby Property Management  
205 Paloma Dr  
Temple, TX 76502

#### NOTICE OF 2022 ANNUAL MEETING

In accordance with the Bylaws governing the Westfield HOA, and at the direction of the Board of Directors, notice is hereby given this date, 2/28/2022, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date: Tuesday, March 29, 2022

Time of Meeting: 6:00 pm

Place: Lakeview Baptist Church  
7717 Highway 317  
Belton, TX 76513

Important agenda items will be the election of Director(s), reports of officers and review of the previous year financials. **Because of the pandemic, if quorum is not met at this meeting, the next meeting attempt will be held in 2023.**

Enclosed is a **proxy**. If you are unable to attend the meeting, please complete the proxy and return it by US mail, email to [Manager@ColbyHOA.com](mailto:Manager@ColbyHOA.com), or give your signed proxy to another resident.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 3/23/2022. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

## Westfield HOA

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Annual Meeting  
Tuesday, March 29, 2022  
6:00 pm

### Agenda

- \* Call meeting to order / Certify Quorum
- \* Approval of minutes of 2019 Annual Meeting
- \* Financial Report / Report of Officers
  - No questions are taken during Reports
- \* Director election (1 seat)
  - 1 year term
- \* New Business
  - Questions on topics not covered in existing HOA materials (see website)
- \* Announce Director Election Results
- \* Adjourn (no later than 7:00pm)

*Immediately following the Annual Meeting, the Board of Directors will hold a Called Meeting to elect Officers*

Westfield HOA

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Annual Meeting  
Tuesday, March 29, 2022

Meeting Proxy

I/We \_\_\_\_\_, being  
the owner(s) of \_\_\_\_\_  
(address), do hereby authorize and appoint \_\_\_\_\_ to be  
my/our proxy to represent me/us on the issues to be discussed at the Annual homeowners'  
meeting of WESTFIELD PROPERTY OWNERS ASSOCIATION, INC; to be held on  
Tuesday, March 29, 2022 at 6:00 pm at the Lakeview Baptist Church, 7717 Highway 317,  
Belton, TX 76513; and to vote on my/our behalf on the issues submitted to vote at this  
meeting, or in the event a quorum shall fail to attend, at such time and place as the adjourned  
meeting shall be resumed. This proxy shall remain in full force and effect until such time as  
the meeting is held with quorum and then adjourned. **If proxy assignment is left blank,  
signed proxy is deemed to be assigned to the Board President.**

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Please sign and return this meeting proxy at your earliest convenience to Westfield HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to [Manager@ColbyHOA.com](mailto:Manager@ColbyHOA.com), or give your signed proxy to another resident to present at the meeting.

Westfield HOA

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Nomination Application for the Board of Directors Election  
Annual Meeting  
Tuesday, March 29, 2022

I, \_\_\_\_\_, submit my name  
for consideration for the Board of Directors of WESTFIELD PROPERTY OWNERS  
ASSOCIATION, INC.

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Information Regarding Nominee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please sign and return this form to Westfield HOA, c/o Colby Property Management, 205 Paloma Dr,  
Temple, TX 76502. You may also send it by email to [Manager@ColbyHOA.com](mailto:Manager@ColbyHOA.com). Deadline to submit is  
3/23/2022