

Westfield HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502

NOTICE OF 2020 ANNUAL MEETING

In accordance with the Bylaws governing the Westfield HOA, and at the direction of the Board of Directors, notice is hereby given this date, 3/3/2020, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date: Tuesday, March 31, 2020

Time of Meeting: 6:00 PM

Place: Lakeview Baptist Church
7717 Highway 317
Belton, Texas 76513

Important agenda items will be the election of Director(s), reports of officers and review of the previous year's financials.

Enclosed is a **proxy**. If you are unable to attend the meeting in person, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 3/25/2020. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Westfield HOA

Annual Meeting
Tuesday, March 31, 2020
6:00 PM

Agenda

- * Call meeting to order / Certify quorum
- * Approval of minutes of 2019 Annual Meeting
- * Reports of Officers
- * Director Election
 - 1 Seat Expiring (1 Year Term)
- * New Business
 - Questions on topics not covered in existing HOA materials (see website)
- * Adjourn (not later than 7pm)

Immediately following the Annual Meeting, the Board of Directors will hold a Called Meeting to elect Officers

Westfield HOA

Annual Meeting
Tuesday, March 31, 2020

Meeting Proxy

I/We _____, being
the owner(s) of _____
(address), do hereby authorize and appoint _____ to be
my/our proxy to represent me/us on the issues to be discussed at the annual homeowners'
meeting of WESTFIELD PROPERTY OWNERS ASSOCIATION, INC; to be held on
Tuesday, March 31, 2020 at 6:00 PM at the Lakeview Baptist Church, 7717 Highway 317,
Belton, Texas 76513; and to vote on my/our behalf on the issues submitted to vote at this
meeting, or in the event a quorum shall fail to attend, at such time and place as the adjourned
meeting shall be resumed. This proxy shall remain in full force and effect until such time as
the meeting is held with quorum and then adjourned. **If proxy assignment is left blank,
signed proxy is deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Westfield HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Westfield HOA

Nomination Application for the Board of Directors Election
Annual Meeting
Tuesday, March 31, 2020

I, _____, submit my name
for consideration for the Board of Directors of WESTFIELD PROPERTY OWNERS
ASSOCIATION, INC.

Signature: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

Information Regarding Nominee:

Please sign and return this form to Westfield HOA, c/o Colby Property Management, 205 Paloma Dr,
Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com. Deadline to submit is
3/25/2020